

Minnesota Board of Firefighter Training and Education
Special Board Meeting Minutes of May 29, 2008 – St. Michael, MN

The Minnesota Board of Firefighter Training and Education (MnBdFT&E) was called to order at 12:02 p.m. at the Township Offices in St. Michael, MN by Chair Marv Calvin.

P	Marvin Calvin MSFCA	Willmar	2009			VACANT League of Cities		2007
P	Wayne Durant MSFDA	Brainerd	2009		P	Tom Pressler MSFDA	Bloomington	2009
P	Jim Fisher Ass'n of Townships	Zim	2009		P	Jerry Rosendahl Dept of Public Safety	St Paul	N/A
P	Daniel Greensweig Ass'n of Townships	St. Michael	2010		A	Kelli Slavik League of Cities	Plymouth	2010
A	Aliina Granholm MSFDA	Esko	2011		P	Judy Smith Thill MSFDA	Inver Grove Hts	2008
P	Jeff Swanson MSFCA	Detroit Lakes	2010		A	John Wiskocil MSFDA	Montgomery	2008
A	Barbara Frank Public Member	Danube	2011		A	Matthew Ashmore MPFF	Hibbing	2011
P	Richard Loveland MPFF	Moorhead	2008					

MPFF = Minn. Professional Fire Fighters Association MSFCA = Minn. State Fire Chiefs' Association MSFDA = Minn. State Fire Dept. Association

Guests:

Dr Mary Eaton – Idea Circle, Inc.
Arlen Larsen – Idea Circle, Inc.
Robin Larsen – Idea Circle, Inc.

Barbara Tuccitto Warren – Tuccitto Warren Associates, LLC and
Nancy Franke Wilson – Franke Wilson Consulting

This is a Special Meeting – the announcement stated: *“The Board of Fire Training and Education will meet to review recommendations of the Administration Committee pertaining to the RFP and to hear presentations by the finalists for the position of Executive Director”*

Chair Calvin distributed the RFPs for the four finalists for the Board to review.

- He indicated that two of the respondents did not meet the executive experience of 10 years.
- He indicated that presentations would be made by Idea Circle and Barbara Tuccitto Warren/Nancy Franke Wilson.
- He indicated that the references given by Idea Circle were investigated with positive results
- The references and highlights by Barbara Tuccitto Warren/Nancy Franke Wilson were reviewed.
- He indicated that Administrative Committee comments would be held until after the presentations

Barbara Tuccitto Warren/Nancy Franke Wilson reviewed the history of their partnership and each reviewed their activities with various organizations which included a number of state government agencies. Their proposal would have both of them serving as co-executive directors. The Board also had a number of clarifying questions that were answered by the presenters.

The Idea Circle reviewed their past experience in working with the MnSCU system and with the fire service as well as the nursing service. They proposed utilizing their existing offices in Bemidji. Their proposal would have Arlen Larsen designated as Executive Director. A number of clarifying questions were presented by the Board Members. The presentation was well received.

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Chair Calvin reviewed the evaluation process and indicated that Tuccitto Warren Associates scored highest and had the best overall proposal within the parameters of the RFP.

Motion by Tom Pressler – that the Board accept the recommendation of the Administration Committee and proceed with contract negotiations with Tuccitto Warren Associates. Second by Judy Thill.

Roll Call Vote:

Marvin Calvin	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay
Tom Pressler	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay
John Wiskocil	Absent	
Jim Fisher	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay
Jeff Swanson	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay
Aliina Granholm	Absent	
Judy Smith Thill	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay
Richard Loveland	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay
Wayne Durant	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay
Daniel Greensweig	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay
Kelli Slavik	Absent	
Matthew Ashmore	Absent	
Barbara Frank	Absent	
Jerry Rosendahl	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay

Motion passed unanimously.

Chair Calvin reported on a conversation with Frank Ahrens, Dept of Public Safety Finance.

- Assured that although moneys are coming in much slower than expected, Frank thought we could move ahead.
- One day later, Frank indicated that authority must be obtained from the Fire Advisory Committee (meeting June 4, 2008).

Motion by Jeff Swanson – that if negotiations fail with Tuccitto Warren Associates, authorization is given to proceed with Idea Circle. Second by Rick Loveland.

Roll Call Vote:

Marvin Calvin	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay
Tom Pressler	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay
John Wiskocil	Absent	
Jim Fisher	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay
Jeff Swanson	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay
Aliina Granholm	Absent	
Judy Smith Thill	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay
Richard Loveland	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay
Wayne Durant	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay
Daniel Greensweig	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay
Kelli Slavik	Absent	
Matthew Ashmore	Absent	
Barbara Frank	Absent	
Jerry Rosendahl	<input type="checkbox"/> Aye	<input checked="" type="checkbox"/> Nay

Motion passed by a majority.

The meeting was adjourned at 2:10 p.m.

Respectfully Submitted,

Tom Pressler, Secretary